



Where Success Is @ Your Fingertips!

World-class education direct into your home or office to help you

MAGNIFY your IQ !!!

Our live and interactive events span many different categories that will enhance your life in so many ways !!!



Improve ALL Areas of Your Life !





Live, Online Video Seminars, Webclasses, & Webcasts

Month of December Course Topics & Descriptions

Time Management: Mastering the Compass and the Clock

What's the big deal about mastering your time? To put it bluntly--IT'S ONLY EVERYTHING! All that you are today, and everything that you hope to be and do in the future, is determined by how you choose to spend those 24 hours a day, 168 hours a week. If you feel like you're spinning your wheels, spending your time on menial, inconsequential tasks that have little or nothing to do with your real priorities in life, then join Ellen François for this in-depth, highly introspective workshop on how to synchronize the COMPASS and the CLOCK. Bring your questions and challenges!

BRIDGING THE CULTURE GAP: ESSENTIALS OF CROSS-CULTURAL UNDERSTANDING

"HEAVEN is where the police are English, the cooks are French, the mechanics are German, the lovers are Italian and everything is organized by the Swiss. HELL is where the police are German, the cooks are English, the mechanics are French, the lovers are Swiss, and everything is organized by the Italians."

Obviously, the cultural stereotypes in this old joke are exaggerated, but where did they come from? How did these countries develop such reputations?

In this informative and entertaining class, we'll explore five major cultural elements that distinguish one country's culture from another. You'll come away with a greater understanding of how cross-cultural ignorance triggers conflict in politics, economics, travel, and...yes, even marriage!

RESISTANCE TRAINING: Dealing with Objections and Obstacles in Sales...and in LIFE!

Objections? Obstacles? What's the difference between the two? And how should they be handled so you aren't perceived as being pushy and obnoxious? You'll learn Brian Tracy's "Law of Six", and how to use the LEAR system to easily and comfortably diffuse resistance so your customers feel comfortable doing business with you and sending you referrals.

MASTERING THE “HEART” OF SELLING

If you're in sales, and someone tells you that you're so good at it that you could sell ice cubes to an Eskimo...guess what? They just insulted you! The art of Service-Oriented Selling and building long-term relationships is not about forcing people to buy things they DON'T want—it's about HELPING people buy what they DO want! And that's not done through manipulative sales techniques—but rather, by a sincere commitment to partnering with your customers throughout the buying process.

“People don't care how much you know until they know how much you care.” Come learn who said those famous words, and how to really get to the HEART of the sale!

Starting and Running Your Own Business: Mind Power, Management, and Financial Secrets for Success

Starting and running your own business can be very challenging. Learn concepts, techniques, and principles that will help you succeed. Discover what successful businesses do to not only survive, but to excel. Utilizing the proper mental, management, and financial skills will enable you to thrive while other businesses are struggling.

How To Handle Difficult People

Everyone has to interact with difficult people. No matter what you do or where you go, there is no escaping these troublesome individuals. Life is always going to have its share of difficult people, but you can save yourself a world of misery, rage and pain by learning how to effectively handle them! Learn the tools you need to make your interactions with difficult people more manageable and less stressful and draining than you ever thought possible.

Personality and Building Relationships

Here's your chance to explore the Myers-Briggs Type Indicator (MBTI), the most utilized personality instrument in the world. You will leave this session with a better understanding of yourself and a better understanding of how to relate and communicate with those around you. We will explore the background and theory of the MBTI. We will look in depth at the four dichotomies that make up your MBTI type (Extraversion-Introversion, Sensing-Intuition, Thinking-Feeling, Judging-Perceiving). And we will help you understand your natural gifts and preferences. Don't miss this dynamic, interactive, and enriching session!

Facebook - What? How? Why?

Facebook has surpassed many social sites as the premier online community for people socializing and becoming friends with others. Join our weekly class to learn about what Facebook is and isn't, how it works, how to develop a community and some of the more popular components.

Blog with Wordpress - Easy to use and Free too!

Join us as we set up a wordpress document, make initial changes to the document, start to add articles and other items, set up rss feeds within the blog, and add video. Each week will cover a different topic. It is not necessary to attend each class in succession.

Squidoo - What's It Do For You

Learn what this amazing content management website can do to enhance your business. The first week will cover what the social website is mainly used for, the remaining weeks will cover different components of Squidoo. It is not necessary to attend each class in succession.

Word 2007 - How it is different & better!

Learn what NEW in 2007, the similarities with previous versions and the enhancements. We will cover different aspects each week. There is no successive order to this class as each week will cover one or two main topics that can be seen at a different class date.

Exel 2007 - Overview of Differences

Learn what NEW in 2007, the similarities with previous versions and the enhancements. We will cover different aspects each week. There is no successive order to this class as each week will cover one or two main topics that can be seen at a different class date.

Social Networking

What is Social Networking and Web 2.0? This class will provide an overview of social networking, what it is, what it is meant to do and why there is so much buzz about it.

Movie Maker Basics - Use this to get your videos on the web

This class will cover the BASICS of Movie Maker for those who have never used it and would like to see what it can do for you.

More Than the Miles: Passion Driven Performance

Join Jamar as he takes participants through the motivational adventure of a lifetime – riding a bicycle 3400 miles from Los Angeles to Boston !

In this motivational seminar, listeners will learn how to:

- Take control of their results
- Never give up on their goals
- Improve performance by using their purpose

This presentation is a must hear, if any professional wants to get bigger results and more enjoyment from their work and life!

50 Ways to Improve Your Real Estate Value

Have you ever wondered what goes into increasing the value of your residential real estate?

What if you put \$40,000 into a new bathroom only to discover your house is still worth only a bit more than your neighbor who has the original bathrooms and kitchen. This class will cover the finer area of home improvement versus home values as viewed from an appraiser's viewpoint. Come listen to a veteran appraiser tell you the "real story" behind your home improvement and its effect on value.

ERGO What !? : Ergonomics At Your Workstation

Do you have pains in your wrist? Are you feeling tiny prickles in your fingertips? Are you protected from the most hazardous piece of equipment that is a danger everywhere you go, work,

home, school. Are your kids in danger? Ergonomics is about setting up your computer workstation so it does not cause you to harm your body. Feel good after sitting at the computer, don't suffer aches and pains that could be damaging your body. Learn good ergonomic health and safety in this 50 minute class.

Intro to Word: What's The Word

If you rank learning new software right up there with trips to the dentist, you're not alone. Many people feel less than enthusiastic about exploring new programs. Visit this class to learn a good portion of the basic Word program in a more positive learning experience. This class is to help you type and format text documents, and it also offers other powerful features that let you create tables, work with graphics, create mass mailings, design Web pages, and more.

Intro to PowerPoint: PowerPoint Your Message

Create and deliver informative and effective presentations. PowerPoint is a presentation design program that makes it easy to design a slide show to fit any need. It is popular with users with features to make it user-friendly and Web-compatible. This class will help you create presentations with graphics, slide transitions that can be delivered in many different media.

Intermediate Excel: Function Your Formula With Excel

Let Excel Do the Math explains the uses of simple worksheet functions and shows examples of some functions in action. The class covers commonly used functions and indicates where to include arguments. Sit in on this class and you will have a basic understanding of the purpose of functions and how they work.

Intermediate Word: Do More With Word

Word's fundamental mission is simple: to help you type, revise, and format text. To this end, it offers a complete set of tools that enable you to create just about any type of document imaginable. You can produce anything from basic letters and memos to complex documents such as reports, papers, newsletters, brochures, résumés, mass mailings, envelopes, and mailing labels. You can even compose e-mail messages and design Web pages in Word.

Help Stop Foreclosures

Have you ever wondered what goes into increasing the value of your residential real estate? What if you put \$40,000 into a new bathroom only to discover your house is still worth only a bit more than your neighbor who has the original bathrooms and kitchen. This class will cover the finer area of home improvement versus home values as viewed from an appraiser's viewpoint. Come listen to a veteran appraiser tell you the "real story" behind your home improvement and its effect on value.

Fitness On the Go

Can't work out because you travel too much? Work too much? Do too much? Find the simple solutions and tools you need to workout anywhere with or without equipment! You will discover that travel is not an excuse-you just need the information and tools.

Meal Planning for Weight Loss

Are you exercising for weight loss but confused about what to eat? How many calories do you need to eat a day? What foods do you avoid to lose weight? Learn how to better plan a meal that you will enjoy based on your goals and that get's results.

Top 10 Fitness Tips for Success

What are the top 10 mistakes people make when trying to lose weight or start an exercise program? Learn how to avoid these and get the results you are seeking.

Speed Spanish : Lesson 1 - Greetings and Introductions

Students will learn to say: Welcome: Hello/Good Morning/ How are you?

Basic Pronunciation: Vowels. Ask and give names: My name is... First/Last Name. What's your name? Ask and tell where people are from, Where are you from?

Conjugating to be (ser). Days of the week. Numbers1 - 20. Review

Speed Spanish : Lesson 2 - Work & Home Appearances

Students will learn to ask and give personal information. Where do you live? What do you do?

Basic Pronunciation: Consonants. Numbers 20-100.

Describe a house, furniture.

Appearances/Describe yourself, How old are you?

Introduction to colors.

Review

Speed Spanish : Lesson 3 – Travel

Students will learn to ask and give directions. Getting around.

Basic Pronunciation: More consonants.

Make and answer telephone calls.

Seasons/Months, Weather and climate. Tell the time.

Review.

Speed Spanish : Lesson 4 – Shopping & Dining

Students will learn about shopping and quantification:

How to buy things, how to order in a supermarket, in a restaurant, etc.

Introducing culinary differences in the Spanish culture: Increasing vocabulary. Food and drinks.

Review.

Speed Spanish : Lesson 5 – Hobbies & Feelings

Students will learn to talk about habits and routines.

Likes and dislikes: What do you like? Comparison.

About feelings; going to the doctor.

Review

Speed Spanish : Lesson 6 – Small Talk

Small sentences. Ways to communicate quickly. Expressions.

Traveling around Latin America and Spain. Learn some cultural aspects of the Spanish traditions between countries, similarities and differences.

A general review of all 6 lessons

Work/Life Balance : Is It Possible?

A colleague once said a very telling statement concerning his boss, his wife, his co-workers, his children, his friends ... all the major players in his life, "If they are all mad at me a little bit, then I am doing all right." The message: there's not enough of him to keep everyone satisfied in his life. Is work/life balance a myth? No! It is possible to survive and thrive in the world of work, and to balance work performance with personal development and quality of life. Time will be spent addressing current balances between work and home. In addition, we will explore the double-messages organizations send employees when they say they support work/life balance and yet subtly reward imbalance. Finally, we will discuss lessons from others' struggles with this lifestyle.

Dare to Live Without Limits: How to Unlock Your Mind to Attract All You Want

Limitations are a brick wall. Breaking through them is the key to accomplishing more than you ever thought possible. We erroneously assume we are limited by external factors that are beyond our control. In actuality, our limitations are self-imposed. You will learn the same secrets utilized by highly successful people to break free of the chains that restrict you.

4 Secrets to Becoming a STAR: How to Attain Success in Your Personal & Professional Life

It is amazing how uncomfortable individuals get when asked about their greatest strengths, their passions, their dreams. They are unsure how to answer the question. They may stammer, offer up some modest goals, or begin to list off their less-than-desirable qualities. How would you answer that question? Have you considered it before? One of the secrets to personal and professional success hinges on your ability to identify your weaknesses and strengths. Another secret involves tapping into your dreams and discovering your potential to make it a reality. Take a look at the successful people around you and you'll find these four characteristics in all of them.

The Power Within

Your mind can be directed to bring you the life that you want without having to settle or suffer. Only thoughts and attitude differentiate success from failure. There are many definitions of success, but only one definition of failure: Giving Up. Winners never quit and quitters never win. Learn how to use the power of your mind to bring all of your dreams to reality.

Setting and Achieving Goals and Breaking Through Limitations

Goals are essential for making progress in your job or business. But goals are difficult, if not

impossible to attain when you have limitations that impede your progress. Most limitations are self-imposed and can be overcome. You will learn how to identify goals and create a workable plan for their achievement. You will also discover how limitations are formed along with practical, simple techniques for breaking through your limitations in order to achieve all that you want.

Relationships Rock: Networking 101

Attend this exciting course if you want to have so many leads and so much business that you don't know how to handle it! You will learn the basics of effective networking, so that you can build the right relationships to help your business soar.

Pack a Punch with PowerPoint

Learn how to add style and pizzazz to your presentations with this exciting, informative, and powerful course. You will learn how to pack a punch with your PowerPoint by creating appealing slide presentations consisting of color, custom backgrounds, text, objects, animation, slide transitions, sounds, charts, outlines, media clips, clip art, and hyperlinks. You will also learn how to create and print speaker notes, and make useful audience handouts.

What's Missing in Your Weight Loss Plan?

We all are looking for that weight loss "secret". Is there a secret? Discover why both men and women often don't get the results they think they should - even when they believe they're doing everything right.

Create Captivating Business Documents with Word

Your business image is important. Your business documents are as important as the products or services you provide. This course will teach you how to design business documents that are not only creative, but also compelling and captivating enough to make your business stand out from the crowd! Incorporate your logo and personal touch in your customized business materials. Create, design and publish documents which integrate text, pictures and graphics for maximum impact. Business cards, letterhead, cover sheets, brochures, flyers, and newsletters are easy to create and publish directly to your desktop printer. Use color and font schemes, templates and layout options to create marketing materials that will drive your message home.

Busy, Busy, Busy: Activity vs. Productivity

You're always busy. There's just not enough time in each day to do all the things you need or want to do. You try to be as efficient as possible. It's as if you're on a treadmill. And no matter how fast you run, the treadmill is moving a little faster than you are. You will learn the difference between activity and productivity and how to focus your efforts on the latter.

The Winning Mind

The attributes that cause the top salespeople to win consistently are no accident - they're learned! Use the skills taught in The Winning Mind to bring winning sales results quarter after quarter, year after year. In this seminar, listeners will learn how to create the confident winning mind, control the winning mind, overcome obstacles with a winning mind, consistently win with a winning mind, and how to take action with a winning mind.

Attend this course if you want to take your performance to the next level!

Intro to Excel

So you want to learn Excel but feel its too much? This class is for anyone in business or in the workplace. Enhance your skills and knowledge! Learn when, why, and how to use this popular program. Learn the basics of using this spreadsheet program, gain an understanding of its capabilities, and start your first workbook after taking this class.

Fitness Myths and Workout Mistakes

Feel like it's too hard to fit in exercise? Have no time for YOU? Are you on track with that New Year's Resolution of ""Getting in shape, losing weight, working out more....." If not, then find out why you're in the norm with the other 90% of the population. Learn the top 5 reasons why fitness programs don't work.

How to Make Money With Online Auctions

Imagine entering the world's biggest department store or the world's largest flea market where people can buy almost anything they desire. Now imagine you have lots of stuff or have an avid hobby but its time for you to make room in your house. What do you do with it? You don't want to give it away because it has value. This course will discuss how to get started making money with online auctions. You don't have to worry that the online auctions are full, because there are more people joining and buying everyday. Join us to learn what it takes to start an online auction, some of the basic rules of the auction, and what helps to sell your products.

Creating a Digital Scrapbook

This course shows you how a PC, some digital photographs, a graphics program, and a printer working together can turn your photos into a wonderful storybook. This is an art form all its own! You will learn how to create your first digital scrapbook with custom backgrounds, embellishments, and layouts.

"I'll Take It": How to Make a Sale Anytime, Anywhere

Participants will learn how to get their clients to tell them how they want to be sold, how to sell so that clients are BEGGING for the solution being offered, how to secure a "yes" or "no" on every call, and then how to turn "no's" into "yes's".

Keyboard Shortcuts

Improve your efficiency with different programs and website surfing. This class is full of tips and secrets you will want to know to maximize the time spent on your PC. Learn to use keystrokes to save you time and mouse clicks. In this class you will learn how to use simple keyboard shortcuts to copy large pieces of text quickly, close a program when the program appears to be locked up, move between programs without a lot of mouse clicking. Plus you will improve your health by cutting back on the number of clicks required to complete your keyboard tasks. There is even a surprise at the end that will help you increase your computer efficiency when it appears to be bogged down.

Live Life, On Purpose

Have you ever felt like you weren't going anywhere in life, or that what you were doing didn't have any greater purpose? You're not alone. In this seminar participants will learn a system that has helped people find their purpose, live with passion and live life with greater fulfillment.

How to Create a Basic Website

A quick and easy way for you to painlessly set up your OWN moneymaking 'Mini' website - WITHOUT being a computer geek, buying expensive software, or paying outrageous fees to a webmaster! This class will show you how to set up a website that will help you make money from areas of interest, your passion, your hobby, or any "cool" idea that you think people will be interested in.

Dealing With Conflict and Managing Stress

At work and in your personal life you are often exposed to conflict and stress. This course will help you understand what are the causes of stress and conflict. Then you will learn numerous techniques to enable you to deal with it without becoming bitter and angry. Applying the principles you learn will enable you to be much happier and more content in all you do.

Understanding Your Metabolism

What is metabolism? How do I increase it? Is increasing my metabolism a myth? In this interesting, informational, and eye opening class, find out all the facts on metabolism, weight loss, aging and more!!

Internet Marketing 101: Design a Sales Page

Want to become an online marketing business but don't know where to start. You can become an online business and sell. From ebooks to widgets, you can easily set up an internet marketing site. IM101 will show you how to construct the sales page, how to locate a niche, what tools to use to determine if the product has a market, and what keywords to use to attract customers to your website.

Internet Marketing 102: What's a Squeeze Page

The secret to generating an online market is your customer base. You want people to keep coming back to your website or other websites and buying your products or services. The Squeeze Page is designed to help you build your customer base and then to continuously keep in touch with them effortlessly. This class talks about setting up a page to capture email addresses, using autoresponders to keep in touch and provides some techniques to keep your income flowing with your own or affiliate products.

Internet Marketing 103: How to Market Your Website

Once you have your website set up and your autoresponder completed. You need to be able to use different tools to make your website known on the world wide web. This class will provide an overview of the types of advertising and marketing that is available for you to make your online presence known to others. Topics to be covered include free advertising sites, search engine advertising, and offline forms of advertising.

Internet Marketing 104: How to Collect Funds from Your Product Sales

Once you have your site published online, and you have been able to develop a list of people to consistently send emails concerning your product or service; then you need to know how to capture the funds from the sales. You need to be able to collect credit card purchases or echecks or other forms. This class will discuss the various ways you can collect money from your online sales.

Crucial Conversations

Our life boils down to a handful of circumstances and how we handle them. Those circumstances typically involve tough, difficult, emotional conversations and decisions. Our ability to handle and thrive in those situations may determine our overall success and effectiveness in our lives. Most of us don't enjoy conflict. We tend to avoid it. But what if there was a way to increase our confidence and understanding about these emotionally charged exchanges? We would feel more confident in our relationships, in our parenting, and in our jobs.

From Vision to Fruition: How to Achieve Your Goals with Ease

Have you ever set goals but then didn't follow through? Learn easy and simple steps to follow it all the way through with a special system of setting goals that will revolutionize how you plan to accomplish the achievements in your life.

Teetering on the Brink - Lessons in Work/Life Balance

A colleague once said a very telling statement concerning his boss, his wife, his co-workers, his children, his friends ... all the major players in his life, "If they are all mad at me a little bit, then I am doing all right." The message: there's not enough of him to keep everyone satisfied in his life. Is work/life balance a myth? No! It is possible to survive and thrive in the world of work, and to balance work performance with personal development and quality of life. Time will be spent addressing current balances between work and home. In addition, we will explore the double-messages organizations send employees when they say they support work/life balance and yet subtly reward imbalance. Finally, we will discuss lessons from others' struggles with this lifestyle.

Becoming the Envy of Your Graduating Class

For rock solid success after graduation, attend Becoming the Envy of Your Graduating Class. A very special program geared towards high school and college students, and recent graduates. Getting that first jump on life after graduation from High School or College can be a challenge, but there are a key set of skills that those who are successful at it always use. This incredibly powerful seminar is geared towards getting started in life, and gives them the tools to achieve their dreams. In this inspirational and thought-provoking presentation, listeners will learn how to begin establishing what their goals are, take control of their circumstances, and most importantly how to enter the post high school or college world with confidence.



Success is @ Your Fingertips – Reach out and grab it!
Learn More, Achieve More, Have More, Be More